

146/Library AMWP/APS

23 Jul 2026

**CALL FOR QUOTATION
SETUP OF NEW LIBRARY FOR SENIOR WING AT NEW AMWP BUILDING OF
APS, SP MARG, LUCKNOW**

1. This school intends to do work for "Setup new Library for Senior Wing at new AMWP Building of APS SP Marg Lucknow") as per specification/description attached.
2. You are requested to give your **BIDS** in sealed envelopes. The format for bids is attached as **Appendices**. The Bid will be opened **on next day**. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms/dealers for opening of Bids. The decision of the Board shall be final & binding on all and no representation in this regard will be entertained.
3. **Specifications.** Specification/details required for bid is attach as **Appendix B** alongwith sketch.
4. **Cost of Tender Document.** DD of ₹ 100/- payable to Principal, Army Public School, SP Marg Lucknow to be attach with technical bid. All Bid not accompanied with the Demand Draft will be rejected.
5. **Bid Security/EMD (refundable).** All Bids must be accompanied with a Demand Draft of ₹ 10,000/- (Rupees ten thousand only) payable to the 'Principal, APS, SP Marg, Lucknow' which is **refundable within ten days of non-acceptance of the tender**. All Bids not accompanied with the Demand Draft will be rejected. **If, L-1 vendor denies his unwillingness for execute the work, on that situation Bid Security/ EMD money ₹10,000/- will not be refundable.**
6. **Time for Completion of Works.** Time for completion of the project will be specified in the work order. In No of case period of completion of work would be more than **30 days** from the **date of receipt of the order**.
7. **Performance Security.** Performance security between **5-10% of project cost will be taken from the L1 vendor** within 10 days of the receipt of supply order. As per Rule 171 (ii) of GFR the **performance security should remain valid for a period of 180 days beyond the date of completion of the project.**
8. **Payment Terms.** Full payment will be made through NEFT in the name of Firm after deducting LD charges (**0.5% per week upto max 10% of project cost**), if any, on completion of work & checking by the board and endorsing certificate that the quantity & quality of material used is of standard quality, as per specification/description and work is satisfactory.


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9. Site Maintenance.

9.1 The vendor will ensure removal of excavated material outside the school premises site clearance.

9.2 Vendor will employ his own staff for site clearance and demarcated area maintenance.

10. **Spares and Consumables.** Vendor will guarantee provision of all replacement of spares for the equipment depending upon the option to be exercise by the school for a period of **three years after expiry of warranty period on chargeable basis.**

11. After completion of work, if any defect / details, noticed **within six months** shall also be rectified / repaired without any delay. Time is the essence of contract.

12. **Pre Bid Meeting.** Pre Bid Meeting was held on **28 JULY 2026 at 1200hrs** for understanding the scope of work. It is mandatory for all vendors willing to participate in bid. **Tender of the Vendors who have participated in the Pre Bid Meeting will only be Accepted. Vendors were not participated in Pre Bid Meeting, else the bid/ quotation would be rejected.**

13. **Opening of Tenders.** The last date for receipt of the above sealed envelope is **03 AUGUST 2026 by 1200hrs.** The Tender to be put in the Tender Box placed at Army Public School, SP Marg, Lucknow. Tender will be opened **TENTATIVELY on 03 AUGUST 2026 at 1200hrs (will intimated telephonically as per the availability of the Presiding Officer).** For any information, please check School website. All vendors are requested to be present at the time of opening of quotations. **No quotations will be accepted through e-mail.**

14. Rates should be inclusive of all charges/ GST. The GST No of your Firm also needs to be indicated on your quotations. Without GST No, quotations will be rejected.

15. The school reserves the right to alter the quantities mentioned or to reject any tender with valid reasons thereof and no representation in this regard would be entertained

16. Ensure to attach all relevant documents with the tender to avoid rejection.

17. All material to be supplied of class 1 quality duly approved by the School Administration.

18. **Scope of work was verified physically and samples checked in the Pre Bid Meeting held on 28 JULY 2026.**

19. **MSME and Startups will be given due relaxation as per Government Norms.**

20. **Dispute Resolution.** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS, SP Marg, Lucknow.

21. **TENDER COST NOT TO BE CHANGED FROM THE COST QUOTED IN THE TENDER FORM AFTER DECLARATION OF L-1 VENDOR.**

22. Ensure that the following documents are attached alongwith **Bid** else the bid would be rejected: -

22.1 Demand Draft of ₹ 10,000/- (Rupees ten thousand only).

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22.2 The construction firms that have carried out specialized work in construction of buildings for a value of above ₹10 lakhs (Rupees ten lakhs only). Certificate alongwith balance sheet to this effect will be attached from Chartered Accountant.

22.3 Company Profile with Tech qualification of Firm/ Individual / Partner.

22.4 Income Tax Return of last two years.

22.5 List of Schools/ Organization where such work / services are being provided.

22.6 Bankers Solvency Certificate.

22.7 Demand Draft of ₹ 100 (Rupees one hundred only) (Cost of tender documents).

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Principal
Army Public School
SP Marg, Lucknow



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- For info please.

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(Librarian)

**SETUP OF NEW LIBRARY FOR SENIOR WING AT NEW AMWP BUILDING OF
APS, SP MARG, LUCKNOW**

Ser No	Particulars	To be filled by the Tenderer	Remarks
A. Documents to be attached as below: -			
1.	Name and date of establishment of the agency (along with documentary proof)	Yes/No	
2.	Name of partners/proprietor	Yes/No	
3.	Detailed office address of the Agency with Office Telephone Number, Mobile Number and name of the contact person	Yes/No	
4.	GST Registration No (copies to be enclosed)	Yes/No	
5.	Category of trade	Yes/No	
6.	OEM Certificate (if applicable)	Yes/No	
7.	Civil Construction Experience Certificate for 05 years in similar work (copies to be enclosed)	Yes/No	
8.	PAN/ TAN Number with last two years IT Returns (copies to be enclosed)	Yes/No	
9.	Last year IT Return (copies to be enclosed)	Yes/No	
10.	Annual Turnover of 3 years certified by CA	Yes/No	
11.	Whether the undertaking regarding acceptance of the terms and conditions have been duly signed, in token of acceptance of the same, is attached.	Yes/No	
12.	EMD amount of ₹10,000.00 (Rupees ten thousand only) (Refundable)	Yes/No	
13.	DD amount of ₹100.00 (cost of tender documents, non-refundable)	Yes/No	
14.	The design and Library Layout Plan as per Appendix attach approved by School.	Accept / Not Accept	
15.	It is mandatory for vendor to clear the site which included removing of Rubble / Construction Material	Accept / Not Accept	

(Librarian)



**SETUP OF NEW LIBRARY FOR SENIOR WING AT NEW AMWP BUILDING OF
APS, SP MARG, LUCKNOW**

1. Work/items as per design specifications mentioned only are to be supplied/executed. Specification of all material/items used other than those mentioned to be specified clearly.
2. All transportations and packing shall be arranged by the agency at own cost.
3. The agency shall be bound to complete the work as per the date specified in the work order. In case of delay in completion of work penalty shall be levied.
4. **It is mandatory for all interested vendors to attend the Pre Bid Meeting in School.**
5. All materials brought to site shall be subject to the approval of the school authority. In case if any unapproved material is used, the same shall be removed by the agency at its own cost.
6. No part payment is permissible and the final bill would be processed and cleared only after satisfactory report by Project Monitoring Group.
7. Complaint reported if any, shall be rectified by the agency within two days, failing which in case of any dispute, the Principal has the right to take a decision which shall be binding on both the parties.
8. **Force Majeure :** For purpose of this clause, " Force majeure" means an event beyond the control of the contractor / bidder and not involving the contractor/ bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, Acts of Government either its sovereign or contractual capacity, wars or revolutions, Acts of God like earthquake, rain/floods and similar, fires, epidemics, quarantine restrictions and fright embargoes.
9. **Warranty.** The following warranty will form part of the contract placed on successful Bidder:-



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9.1 The vendor warranty for a period of three years from the date of completion of work for items/component used in the repair. If any item/portion of the work is found defective during this period, the same be rectified forthwith.

9.2 All materials to be supplied of class 1 quality duly approved by the School Administration.

(Signature of the Agency)
With complete address and seal

Address _____

**SETUP OF NEW LIBRARY FOR SENIOR WING AT NEW AMWP BUILDING OF
APS, SP MARG, LUCKNOW**

Ser No	Scope of Works	Mention Brand of Rate Quoted	Amount (In ₹)
1	Steel Sliding Glass Door Almirah Cum Book Case 18 Gauge Door/20G body and Shelves CRCA sheet with five shelves making six equal compartment. Size (2000H x 900 W x 450 D) mm		
2	Student desk for Study with 18mm PLPB top and MS pipe frame (1074 L x 800 W x 750 H) mm		
3	Student desk for Study with 18mm PLPB top and MS pipe frame (800 L x 600 W x 750 H) mm		
4	Student " Round " desk for Study with 18 mm PLPB top and MS Pipe frame size (4' diameter x 750H) mm		
5	Student desk for Study with 18 mm PLPB top and MS Pipe frame (1800 L x 450 W x 750 H) mm		
6	Library Desk cum wooden counter with fix drawer units, key board tray, SS leg, 8 mm glass on table top overall size:- (1800 L x 1200 H x 508 W)mm.		
7	Computer Table with Wire Manager, KBT, CPU Unit provision with wooden partition on top of Size:- (900 L x 600 W x 750H) mm		
8	Revolving Chair Medium Back Chrome base PU handle.		
9	Double side News Paper Stand, PLPB top and CRCA steel tubes and sheets for durability & longevity with wheels.		
10	Magazine Display Stand with wheel metal body and power coated paint finish.		
Total (1 to 10)			
GST & Other Taxes (As applicable)			
Grand Total including GST and other taxes			



Total Rupees in words: (Rupees _____ only)

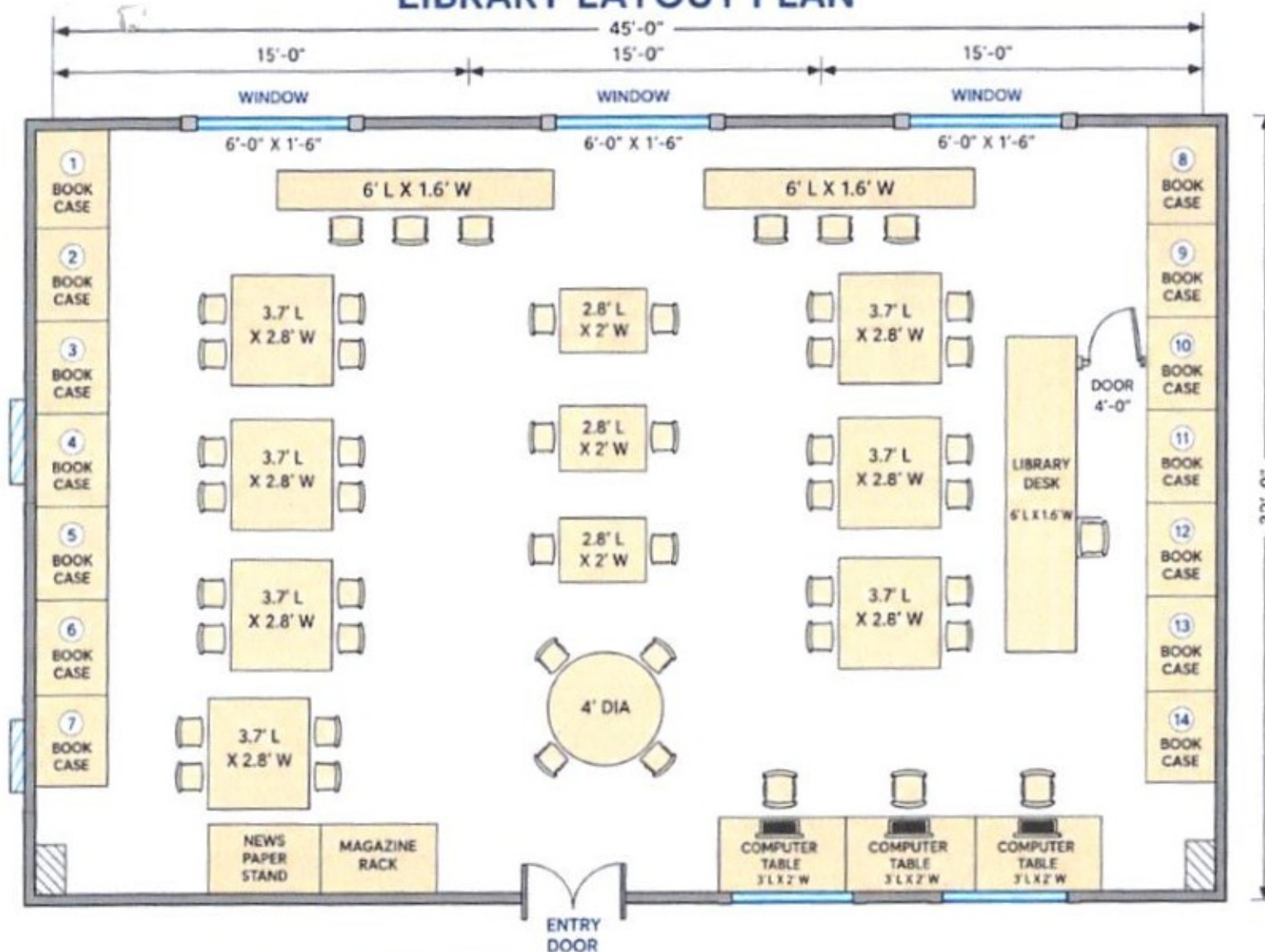
Date :

Company Stamp and Signature

- Note:**
1. Rate should be inclusive of material and labour charges.
 2. The GST No of your Firm also needs to be indicated on your quotation. Without proper GST the quotation will be rejected.
 3. Site visit and clarification of scope of work to be done before tender submission.
 4. Material quality as per standard specifications.
 5. GST applicable as per government norms.

(Librarian)

LIBRARY LAYOUT PLAN



FURNITURE SPECIFICATION				
SR. NO.	ITEM	SIZE	QTY.	DESCRIPTION
1	TABLE FOR 4 STUDENT SEATING	3.7' L X 2.8' W	07 PC	Rectangular table with 4 chairs
2	TABLE FOR 2 STUDENT SEATING	2.8' L X 2' W	03 PC	Rectangular table with 2 chairs
3	TABLE FOR 3 STUDENT SEATING	6' L X 1.6' W	02 PC	Long table with 3 chairs
4	ROUND TABLE	4' DIA	01 PC	Round table with 4 chairs
5	STEEL SLIDING GLASS DOOR ALMIRAH / BOOK CASE	-	14 PC	Steel sliding glass door book case
6	COMPUTER TABLE	3' L X 2' W	03 PC	Table with computer setup
7	LIBRARY DESK	6' L X 1.6' W	01 PC	Librarian desk with chair

SUMMARY	
TOTAL TABLES	13
TOTAL CHAIRS (APPROX.)	44
BOOK CASE / ALMIRAH	14
COMPUTER TABLE	03
LIBRARY DESK	01

LEGEND

- TABLE / DESK
- BOOK CASE / ALMIRAH
- WINDOW

NOTE:

- All dimensions are in feet & inches.
- Furniture & fitting arrangement is indicative.
- Space around tables is for movement and circulation.

1st Floor,
Army Public School,
SP Marg, Cantt,
Lucknow

*(Ms. Meenakshi Bisht
Librarian)*



*(Ms. Archana Srivastava
Librarian)*