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ARMY PUBLIC SCHOOL S.P. MARG

(Affiliated to CBSE, New Delhi vide affiliation No 2180022 & School Code No 70909)
Near Topkhana Bazar, Lucknow Cantt (UP), PIN-226002

146/Toner/APS

19 Feb 25

(details of vendors attach)

CALL FOR QUOTATION
(PROCUREMENT OF TONERS AND CARTRIDGES FOR PRINTERS,
GESTETNER AND PHOTOCOPIER MACHINE)

1. This school intends to procure subject items. You are requested to quote your rates for the same as per details & specification attach to this letter.
2. You are requested to quote your rates for the said project as per format attach.
3. Rates should be inclusive of all charges/GST as applicable. The GST No of your firm also needs to be indicated on your quotation. Quotations without GST number will be rejected.
4. Quotations should be sent on the name of Principal, Army Public School, SP Marg, Lucknow Cantt (UP), PIN 226002 by post/hand. No quotations will be accepted through email.
5. **AUTH DEALER/VENDOR CERTIFICATE TO BE ATTACHED. IF CERTIFICATE NOT FOUND QUOTATION WILL BE REJECTED.**
6. **Last date of receipt of the quotations in school is 05 Mar 25 at 1300hrs.**
7. Date of opening of quotations will be intimated separately.



Seemata
(Ms Seema Tara)
Principal

Copy to:-

11 GRRC - for info pl.

QUOTATION FORM



**AUTH DEALER/VENDOR CERTIFICATE TO BE ATTACHED
(IF CERTIFICATE NOT FOUND QUOTATION WILL BE REJECTED)**

Name & Address of Vendor: _____

E mail ID (in capital) : _____

GST No : _____

Mobile No : _____

Details & specifications of store/eqpt

S No	Details of Machine	Details of store/equipment/work required with Toner Model No	Brand	A/U	Qty	Rate (incl GST)	Remarks
Exam Cell							
01.	Ricoh 2430DX Gestetner	2430 Ink Cartridge	Original	Nos	90		
		Muster Roll (Butter paper)	Original	Nos	35		
02.	Ricoh 2701	IM2701	Original	Nos	08		
IT CELL							
03.	Canon MF244DW	LPC337	Prodot/Lapcare	Nos	45		
04.	HPM 126NW	88A	Prodot/Lapcare	Nos	30		
05.	HP M132SNW	219A	Prodot/Lapcare	Nos	02		
06.	EPSON L3216	L3216-CMYK-T00V	Epson Original	Nos	01		

Terms and Conditions

- (a) GST registration certificate to be attached.
- (b) No advance payment will be made. Payment will be done on submission of completion report.
- (c) Item to be supplied by the vendor to the school. School will not collect the store from shop/dealer
- (d) School will not be responsible for damage of article/eqpt in route. Store should be handed over to the school in proper running/original conditions.
- (e) School has right to cancel the tender process prior to issue of supply order at any time without intimating any reasons.

Date :

(Signature of Firm/Vendor)